



501 N. Main Street, Los Angeles, CA 90012  
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**JOB TITLE:** Getty Marrow Education Intern  
**CLASSIFICATION:** Full Time; Non-Exempt; \$6,925 for 400 hours  
**REPORTS TO:** Director of Education

## **ABOUT LA PLAZA**

LA Plaza de Cultura y Artes centers the history of Mexican and Mexican Americans in Los Angeles, and collects, preserves, and shares the stories, accomplishments, and experiences of Latinx people and Latino culture. Established in 2011, LA Plaza is a Smithsonian-affiliated Museum and cultural hub located in the birthplace of Los Angeles. More information is available at [www.lapca.org](http://www.lapca.org).

## **THE OPPORTUNITY**

### **Getty Marrow Undergraduate Internship Program**

*The Getty Marrow Undergraduate Internship program has funded paid summer internships at museums and visual arts organizations across Los Angeles. For additional information about The Getty Foundation, the Getty Marrow Undergraduate Internship Program, eligibility requirements, and for a complete list of all the internships offered this summer, visit The Getty Foundation website at <https://www.getty.edu/projects/getty-marrow-undergraduate-internships/>.*

## **PRIMARY RESPONSIBILITIES**

LA Plaza de Cultura y Artes seeks an energetic Getty Marrow Education Intern passionate about learning and teaching Mexican, Mexican American, and Latinx cultural history, culture, and art. The Education Intern will be an integral member of the education department supporting ongoing educational programs, as well as supporting the creative educational components of Family Day events (Fiestas Patrias and Día de los Muertos). The intern's main project will be to draft educational learning materials for K-12 grade educators, students, and families for these two culturally rooted thematic celebrations.

During the ten-week internship period, the intern will have a hands-on opportunity to gain an in-depth understanding of culturally relevant teaching and educational materials while exercising and building communication skills, developing cultural awareness, and establishing professional contacts.

## **PREFERRED QUALIFICATIONS**

Ideal candidates will also demonstrate the following interests and abilities:

- Interest in working with K-12 grade students, families, and educators.
- Interest/familiarity with Mexican, Mexican American, Mesoamerican, or Latinx history.
- Interest in art education and art integration in the classroom.

## **ELIGIBILITY**

Per the eligibility criteria of the Getty Marrow Undergraduate Internship program, applicants must:

- Be of member of a group underrepresented in careers related to art conservation, museums, and/or visual arts organizations, which can include groups defined by—among other things – socioeconomic status, cultural background, physical or other disability, geographical origin and/or any life experiences that add diverse and underrepresented perspectives.
- Be currently enrolled as a full-time undergraduate (bachelor's degree program or associate's degree program). Students must have completed at least one semester or two quarters of college by June 2024. Students who graduated immediately before the internship begins are also eligible (Students who are enrolled in a second BA or BS program are not eligible)
- Attend college in or be a permanent resident of Los Angeles County; and
- Be a United States citizen or permanent resident (non-citizen authorized to live and work in the United States on a permanent basis; also known as a “green card” holder). Students with DACA (Deferred Action for Childhood Arrival) status valid through the internship period are also eligible.

## **WORK ENVIRONMENT**

- Office environment in a museum setting.
- Ability to perform the physical requirements of the job, including frequent sitting standing, walking, bending, kneeling, crouching, climbing stairs, lifting, pulling, and carrying up to 30 pounds.
- LA Plaza will make reasonable accommodations to enable individuals with disabilities to perform the responsibilities of the position.

## **EMPLOYMENT STATUS**

- This internship is a full-time (40 hours/week) non-exempt position for a consecutive ten-week period between June and August 2024. The intern must complete 400 hours.
- The work hours for this position will be Monday through Friday from 8:30am-5:00pm with occasional evening and weekend activity.

## **COMPENSATION**

- The rate for this position is \$6,925 for 400 hours.

LA Plaza offers a competitive compensation package that includes:

- Free parking
- Direct Deposit of paycheck

Employment background screening will be conducted and conditional upon any offer of employment.

LA Plaza de Cultura y Artes is an Equal Opportunity/Affirmative Action, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

### **POTENTIAL INTERNSHIP START DATES**

June 3 – August 9, 2024

June 10 – August 16, 2024

June 17 – August 23, 2024

### **HOW TO APPLY**

To apply, please submit a résumé and cover letter. Cover letter should outline interest in position and how this opportunity aligns to future professional and academic goals.

Submit application materials to: [galopez@lapca.org](mailto:galopez@lapca.org)